





MNC & NSW Cross Sector Aged Care – Keep Me Safe at Home; Aged Care Covid 19 Tool Box

**Suspected / Confirmed COVID 19 case – Domestic Assistance**

Before Entering house or Unit	During	After
<ul style="list-style-type: none"> <li>Customer will be advised to provide a bin liner in their outside bin.</li> <li>Customer will be advised they are not to accompany you out e.g. shopping.</li> <li>Shop before arriving</li> <li>Use a toilet before the visit.</li> <li><b>On arrival.</b> Ring the office to tell them start of visit. Leave phone and personal items in locked car.</li> <li>Clean your hands–hand sanitiser</li> <li>Prepare plastic container in boot of car with PPE, hand sanitiser, garbage bag.</li> <li><i>Outside front door*:-</i> <ul style="list-style-type: none"> <li>Knock and show customer ID then place in container</li> <li>Ask customer and carer to wash their hands and put on face masks</li> <li>Prepare garbage bag at door for disposable items</li> <li>Clean hands with sanitiser &amp; leave at front door</li> <li><u>Don (put on)</u> <ul style="list-style-type: none"> <li>- gown</li> <li>- mask</li> <li>- goggles / face shield</li> <li>- gloves</li> </ul> </li> </ul> </li> </ul> 	<ul style="list-style-type: none"> <li>Ensure customer wears a face mask.</li> <li>Ensure 1.5 metre distancing inside.</li> <li>For cleaning services. Provide 2 step clean to essential areas only. Clean and disinfect e.g. bathroom and kitchen high touch areas e.g. benches, sinks, taps, fridge surfaces and cupboard handles. Soap and water to clean and hospital grade disinfectant wipes with activity against virus to disinfect. Or 2-in-1 clean combined detergent and disinfectant wipes.</li> <li>For laundry. Use machine on hot cycle.</li> <li>Ensure 5 moments of hand hygiene whilst in PPE</li> <li>Do not touch your face or answer phones</li> <li>Do not eat or drink in the home.</li> <li>Do not use the toilet in the home.</li> <li>Carry out <b>all essential</b> domestic assistance activities in full PPE including putting groceries away, laundry, hanging out clothes, putting laundry away, essential cleaning, and washing up.</li> </ul> <div style="background-color: #ffe4c4; padding: 5px;"> <p><b>If contamination occurs</b> and the bare skin on your face is touched by you or the customer during the procedure.</p> <ul style="list-style-type: none"> <li>Take off your gloves</li> <li>Clean your hands with liquid soap and water or hand sanitiser</li> <li>Put on new gloves.</li> <li>Clean contaminated skin with hand sanitiser.</li> <li>Finalise the domestic assistance visit</li> <li>Notify your supervisor immediately on leaving the home once you are outside with your PPE off.</li> </ul> </div> <p><b>Notes and TIPS;</b> Until the customer tests negative, customers must not go out, including shopping with staff. The 5 moments of hand hygiene apply throughout the service. When a customer with COVID19 tests negative, <b>a deep clean of home</b>, in full PPE is required, before staff can return to usual practice.</p> <p><b>* AT FRONT DOOR</b> – some customers may prefer donning and doffing to occur inside the front door for privacy. If this is the case always open and close the front door with gloves on and perform hand santiser post removal of gloves.</p> <p><b>* Shield reuse clean;</b> 2 step clean. Use hospital grade disinfectant wipes. Or 2-in-1 clean combined detergent and disinfectant wipes. Place clean goggles in reusable container, close lid.</p>	<ul style="list-style-type: none"> <li>Ensure customer distancing, 1.5m</li> <li>Outside front door:-           <ul style="list-style-type: none"> <li>DOFF take off and <u>discard in garbage bag</u></li> <li>gloves</li> <li>goggles or face shield</li> <li><b>if reusing shield or goggles*.</b></li> <li>gown</li> <li>hands - hand sanitiser</li> </ul> </li> </ul>  <p>Perform hand hygiene with - <b><u>soap and water</u></b> as frequently as possible through the day</p> <ul style="list-style-type: none"> <li>Close the garbage bag and place in the outside bin</li> <li>Clean your hands –hand sanitiser</li> <li>Return to car with plastic container.</li> <li>Retrieve your phone</li> <li>Document visit through Visicase</li> <li><b>On departure.</b> Notify office leaving home.</li> </ul>