

memo

memo no: 818
to: All Staff and Volunteers
from: Bronwyn Mitchell, CEO
date: 16 July 2021
subject: COVID -19 Response Update - 16-7-2021

Hi everyone,

There are new [close](#) and [casual](#) contact locations in Greater Sydney. Victoria, Queensland, Western Australia and Northern Territory are considered affected areas and there are [close and casual contact places of high concern](#). To view locations please see [Latest COVID-19 case locations and alerts in NSW](#). This information can change rapidly so please check the web at least daily for updates.

Staff are excluded from work who:

- have been to any [close or casual contact locations](#) in NSW in the last 14 days, excluding the [monitor for symptoms list](#);
- have been to any [close and casual contact places of high concern](#) in Victoria, Queensland, Western Australia or the Northern Territory;
- have [COVID-19 symptoms](#) - fever (37. 5°C or higher) or symptoms of COVID-19;
- are a close contact of a person with confirmed COVID-19 and are within their self-isolation period;
- live in a household with a person who is currently self-isolating;
- are waiting for a COVID-19 test result.

Masks:

Masks are mandatory for staff working in the office, cottage, buses and for customers in buses and enclosed spaces. Under the Public Health (COVID-19 Temporary Movement and Gathering Restrictions) Order 2021 masks are mandatory for everyone in NSW while in an indoor location. This includes waiting for or using public transport.

A staff member or visitor may remove their mask:

- while communicating with another person who is deaf or hard of hearing.
- if wearing a mask creates a risk to health and safety.
- where clear enunciation or visibility of your mouth is essential.

Anyone removing a mask for one of these reasons should maintain 1.5m distance from others wherever possible

QR Code Check In

Further to Memo 817 – QR Code Check In Rules – 9-7-2021 all visitors that enter any Lifebridge locations will be required to check in using our NSW Government QR Code.

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The easiest way to check in using QR Codes in NSW is by downloading the Service NSW app. To download the Service NSW app go to the App Store (for Apple users) or the Play Store (for Android users) and search for Service NSW and download. If you do not have or do not wish to download the NSW Services App on your phone, you can still check in by scanning the QR Code with your phone camera and filling in the Webform with your details. If you are having difficulties, please speak to a staff member in the office who can assist you to check in.

Vaccination Status

Influenza vaccination is recommended for all staff however COVID-19 vaccinations should be prioritised. If you have had the COVID-19 Vaccination, you are strongly encouraged to share this information with us. This information will be recorded on your personnel file and kept strictly confidential.

Please find attached to this memo two (2) fact sheets from the Australian Government on this subject for your information:

- Why is my in-home or community aged care employer asking me if I have received a COVID-19 vaccination?
- Guidance for in-home and community aged care providers on reporting workforce COVID-19 vaccinations.

Pol HRM 08 - Infection Control COVID-19 Addendum 2 – COVID-19 Vaccination

Please note that an updated version of the HRM 08 - Infection Control COVID-19 Addendum 2 – COVID-19 Vaccination has been uploaded to Projex and the Staff Portal Section of our website. Please take the time to read this document so that you are familiar and understand its' content. If you have any further questions regarding HRM 08 - Infection Control COVID-19 Addendum 2 – COVID-19 Vaccination please do not hesitate to contact your Department Manager.

Border Restrictions

Entry to Queensland is temporarily restricted by the Chief Health Officer in response to the COVID-19 pandemic.

Further information around the restrictions and how to obtain a Queensland Border Declaration Pass can be found at <https://www.qld.gov.au/border-pass>.

You must complete a NSW entry declaration form if you are entering NSW on or after 12.01am on 30th June 2021 and have been in Queensland in the previous 14 days.

You must complete the form:

- either within the 24 hour period before you enter NSW or on entry
- whether you cross the border by any means including air, road or rail
- each time you enter NSW, but not more than once every 72 hours.

For further information regarding the restrictions and how to obtain a NSW Border pass please go to <https://www.service.nsw.gov.au/transaction/complete-nsw-entry-declaration-queensland>

It is an absolute priority to ensure that we stay vigilant and maintain COVID safe practices and hygiene standards. Everyone is doing an amazing job and by keeping up this standard we can help to prevent a COVID-19 break out in our region. Stay safe!



Bronwyn Mitchell
CEO