

# memo

memo no: 852  
to: All Lifebridge Staff, Volunteers and Board  
from: Bronwyn Mitchell, CEO  
date: 13 July 2022  
subject: COVID-19 Response Update – 13<sup>th</sup> July 2022

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Dear Lifebridge Staff and Volunteers,

## Rising Case Numbers

Over recent weeks there has been a significant increase in the number of Covid-19 cases in Australia with the anticipated peak coming in July/August. The greatest impact being in residential, in home and in community care services.

Confirmed Cases (6.7.22)	Australia	NSW
In Home Care Recipients	40,250	14,544
Residential Care Recipients	49,317	16,866

## Health & Hygiene Protocols

Thank you for your ongoing diligence in maintaining all health and hygiene protocols to prevent exposure and the spread of Covid-19 across our staff, customers, carers and families. Please remember to maintain the following practices at all times:

- Do not attend work if you are unwell. Test for Covid.
- Notify Bev Smallmon, General Manager of any positive Covid test result and isolate for 7 days. Following the isolation period, do not return to work until you return a negative test result.
- Because you work in aged care and disability services you are still required to isolate from work if deemed a close contact. Close contacts of a Covid positive case shall isolate for 7 days and must return a Covid negative test result prior to returning to work. When you return to work you must wear a mask at all times and monitor for symptoms for a further 7 days.
- All staff and volunteers should continue to wear masks when providing service to customers, during transport and when working in the Cottage. Ensure you continue applying hand sanitiser and use the disinfectant wipes and spray available at Reception and in Lifebridge vehicles.
- Prior to service delivery remember to ask your customers if they are experiencing any cold or flu like symptoms, whether they are Covid positive or a close contact of a COVID positive person. If a customer responds in the positive, please escalate to Bev Smallmon prior to delivering service.
- Continue to wear masks when moving around the Kingscliff office and Cottage. Staff are encouraged to work from home and use the Booking System on Teams to reserve a desk in the office. Places continue to be limited to 13.

## Covid-19 Vaccinations

ATAGI is now recommending a 4<sup>th</sup> dose of a Covid-19 vaccination for people aged 50 to 64+ years. People aged 30 to 49 years are encouraged to receive a fourth dose. ATAGI has also recommended the interval between a third and fourth dose be reduced from 4 to 3 months. The Australian government has made the 4<sup>th</sup> dose available for the newly eligible from 11<sup>th</sup> July 2022.

Please remember to report any Covid-19 vaccinations to [human.resources@lifebridge.org.au](mailto:human.resources@lifebridge.org.au) so we can maintain our records and contact your Manager if you have any questions or concerns regarding the above.

Thank you for your remarkable service to Lifebridge and our customers and please continue to stay safe and well.

Regards,

A handwritten signature in blue ink that reads "B. Mitchell".

*B. Mitchell*

CEO