



lifebridge
Australia Ltd

ANNUAL REPORT

2017 / 2018



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CHAIRPERSON AND CEO WELCOME

It gives Bronwyn and I great pleasure to present the Annual Report for the year 2017/2018. This has been a year of excitement, learning and growth. It has been an auspicious time for Lifebridge as we joined the NDIS and commenced the delivery of Home Care Packages.

There is pride in being part of such unprecedented historical change, yet it is also daunting as change of this magnitude does not come without its challenges.

It cannot be denied that Lifebridge is now facing the most crucial period of its thirty-one years of operation. Both the Aged Care reforms and the NDIS has impacted every area of Lifebridge business.

For the past three years, Lifebridge has been preparing for this moment. This has been done through networking and learning through the experiences of others; researching, developing and implementing the infrastructure that would support the new business model; and understanding our customers and business intimately so that we could understand what people were likely to want from Lifebridge.

As with most life experiences, there is only so much you can learn and prepare for based solely on theory and hearsay. It is living the experience that truly teaches you.

The year of 2017/2018 saw the culmination of the preparatory work that had been undertaken. As anticipated, this work provided a solid foundation, however, the reality of the lived experience is that the reform initiatives are still evolving requiring

organisations such as Lifebridge, to be even more flexible, agile and resilient than ever before.

There were many new initiatives introduced throughout 2017/2018. More Hubs were opened as Lifebridge closed its Disability Centre and renovated the Kingscliff site, to become the central administration Hub for all services.

With the expansion of Hubs began the transition to self-organised teams, whereby the teams were restructured and flattened resulting in less hierarchy.

The IT structure was changed where everyone migrated to Office 365 and new mobile devices were deployed allowing everyone to operate in a more mobile environment; a new Client Management System was introduced; and of course, there were adjustments to new legislation, new workplace practises and a whole new way of thinking.

The core principle underpinning the reforms for both Aged Care and Disability Services is “Choice and Control”. This means that it is the customer’s choice as to whether they stay with Lifebridge or not, and how they find and maintain meaning and purpose in their lives.

Thank you to all our customers in Aged Care and Disability Services who chose to either transition with Lifebridge or chose us as their provider of choice during this time of change.

It has been your patience, understanding and support that has allowed us to come this far.



The other people who deserve recognition and acknowledgement are the Lifebridge employees and volunteers. They too have had to manage significant change whilst adjusting their understanding as to what now constitutes a high performing organisation. To say it has been an easy transition would be an exaggeration. However, to say that it has been successful would be accurate.

As staff have migrated to high performing self-organised teams and become familiar with new processes, technology and software, they have realised the benefits of more mobile independent work practices.

All activities are now being designed and implemented from the grass roots. Both customer and employee are in control of daily operations as they are the ones who know better than anyone what actions provide the


greatest meaning and purpose for those involved.

This responsibility of greater freedom and autonomy has been rewarded as demonstrated through the stories that have been captured in this report.

A culture change, or a shift in mindset always starts with the leaders of an organisation.

The Lifebridge Board have always been committed and determined to create an organisation that values its customers and employees equally.

The determination to provide an environment where people can flourish and be their very best is what has driven the search for a business model that is sustainable yet adds value to everyone's experience.



To say that the transition to packaged care and the NDIS is now complete and without ongoing challenges would be misleading. As stated earlier, this is the most crucial time for Lifebridge and indeed for the Aged Care and Disability sector in general.

Sustainability and viability continue to be foremost in the mind of the Board and CEO as Lifebridge continues to learn and adjust to the new environment.

This means that ongoing change is inevitable.

However, it is the way in which the organisation embraces change and looks for the hidden opportunities that is important for future development and growth.

Lifebridge believes in the reforms and is committed to contributing to their ongoing success. As you read the stories within this report, reflect on the individual and group achievements that have been attained.

If this is what can be achieved during a time of significant change and transition, we are inspired and excited to contemplate what the future holds for the Lifebridge community.

Farewell message from the Chairperson

After much soul-searching and deliberation, I made the difficult decision to stand down as Director at the upcoming AGM.

It has been an honour to serve on the Board for eleven years, ten of which were as Chairperson.

For more than a decade, Lifebridge had become a very big part of my life. As a person with a disability, it is heartwarming to observe how Lifebridge has embraced the reforms that now enables its customers 'choice and

control', from a formal structure that offered very little individualised options for choice in lifestyle or care.

Of course, a transformation can be a difficult path, but nevertheless, we have celebrated many victories while overcoming its associated challenges. This was made possible by the passionate perseverance demonstrated from our staff, Board and volunteers.

It has been a pleasure to work closely with Bronwyn Mitchell since she took on the role as CEO. Leading an organisation through extraordinary reforms is no easy feat, but Bronwyn has always done so with professionalism, patience, courage and humility.

I have tremendous confidence that Lifebridge is in good hands going forward with Bronwyn at the helm.

I have also had the privilege of working alongside fellow Directors over the years who have been very committed individuals that volunteer their time, not only to attend board meetings, but to also offer their skills and experiences outside meetings.

Thank you to all of you for your significant contributions to the organisation.

As I begin a new chapter in my life, I will take the memories of the Lifebridge family with me, and will stand back and position myself in the proud spectator's box and watch the organisation flourish and grow.

Wishing you all the very best.

Milena Morrow



OVERVIEW

Lifebridge Australia delivers a unique approach across the organization, designed to connect people allowing them to flourish and grow, whilst maintaining and enhancing their independence and reaching their full potential.

This is known as the Lifebridge Advantage - an approach that value adds to the customer, employee and volunteer experience by focusing on an individual's strengths and interests.

Based on the principles of Montessori, Lifebridge Advantage provides opportunity for relationship building and participation in activities that have meaning and purpose for each person.

Lifebridge Advantage ensures that a person's time spent at Lifebridge has value and significance by working towards the things that are important to them.



VISION

Lifebrige aspires to see independence and inclusion for the aged and people with disability in our community.

PURPOSE

Support. Inclusion. Independence.

STRATEGIC GOAL

Our strategic goal is to secure a sustainable future for Lifebridge that allows us to continue supporting our customers.

VALUES

Fundamental to the 'The Lifebridge Advantage' are our core values which govern our operations in their entirety. These values are the framework that guide our decision-making and hold Lifebridge accountable to our customers.

Together these form the foundation of our strategic framework and as employees we are compelled to uphold them to deliver a positive impact on the lives of our customers and their families.

THESE VALUES WILL
CONTINUE TO GUIDE US
EVERY DAY AND WILL BE
REFLECTED IN EVERY ASPECT
OF OUR WORK LIFE.



Excellence

We seek to excel in everything we do and deliver the best outcome for our customers.



Integrity

We are true to our word and actions, and our behaviours reinforce this.



Innovation

We strive to find new or better ways of doing things to meet our customers' needs.



Professionalism

We are customer focused, outcome driven and business like in the way we work.



Respect

We are one team that respects our customers' individual rights and potential as well as our colleagues' skills, talents and contributions.



Trust

We earn and instill trust by listening, being open, communicating well, being transparent and accountable for our actions.



AGED CARE SERVICES REPORT

The aged care sector has undergone substantial change in recent years with a view to improving the sustainability of aged care services and increasing consumer choice and control.

These changes include a suite of reforms that have a phased implementation since first being announced in April 2012, and further announcements in subsequent budgets.

This means that the aged care sector is continuing to undergo reform to ensure it is more effective and efficiently supports older people to live in their homes and communities for as long as possible, and enables people to make informed decisions about their care, while remaining sustainable for taxpayers and service providers.

Lifebridge Australia provides two Government funded programs, Commonwealth Home Support Program (CHSP) and Home Care Packages (HCP), as well as private and brokerage services.

CHSP entry level support is underpinned by a 'wellness approach', which is about building on older people's strengths, capacity and goals to help them remain independent and to live safely at home.

Home Care Packages provides services for those who have greater care needs and wish to remain living at home.

Since February 2017, home care packages have been assigned directly to consumers rather than allocated to providers.

This allows consumers to direct their package to the provider of their choice as well as changing providers.

Lifebridge Australia became an approved provider for Home Care Packages in March 2017 and commenced our first package on July 4, 2017.

The demographics of the Tweed Shire and changes in service operations has seen a steep increase in demand for Aged Care Services delivered by Lifebridge Australia.

During the financial year 2017-2018 we supported 860 customers by providing 28,916 instances of service and 49,824 hours of service.

We have a wonderful team of loyal and committed staff who deliver excellent, quality services to our current customers.



Our Move to the Groove Program got our groovers out of their walkers and jiving along to the music.



Move to the Groove

Our Move to the Groove Program was launched in February 2018 to a budding group of Aged Care Customers and within a short period of time participants were experiencing positive changes in their overall well-being.

The Move to the Groove program explores a range of different dance styles and songs led by the group participants, professionally choreographed to create free flowing purposeful dance in which everyone can engage.

Some of our participants in the program have early onset dementia and, in the beginning, struggled to adopt any of the movements but we provided them with visual props, got them counting the beat of the song, gave names to each of the steps and guided them with each of the movements. Using Montessori Principles we reinforced muscle memory rather than brain memory and within three weeks, they were doing the steps on their own.

Eye to eye contact is important, and if participants are not getting the movements, we do the movement with them, so they can learn the action. We like to keep the program fun and engaging, it is important that our customers are happy in what they are doing. This improves their overall wellbeing.

AGED CARE SERVICES

HOME CARE PACKAGES

Provides a package of care, services and case management to help our customers to stay in their homes for longer.



DOMESTIC ASSISTANCE

Provides support with household cleaning, laundry, bills management and shopping.



SOCIAL SUPPORT & RESPITE CARE

Respite care and building and enabling relationships to decrease isolation.



CENTRE-BASED RESPITE

Provides respite for carers when they need it most and endorses active social interaction between participants.





Tom and Dawn look forward to sampling Kylie's meal creations and not having to tidy up the kitchen.



Meal Preparation Services

Tailored services from Lifebridge Australia allow customers like Tom and Dawn to remain in their own home and enjoy the lifestyle that they are most passionate about.

Tom and Dawn have a Home Care Package, which means they are able to utilise their package of care for meal preparation services. Support worker and professional chef Kylie, arrives at their home every week to prepare several dishes that Tom and Dawn can enjoy throughout the week.

Dishes vary each week to suit what Tom and Dawn feel like. Tom does the shopping for all the ingredients and Kylie does an amazing job of creating delicious, home-cooked fresh meals.

"It gives us something to look forward to and the best part about it is the social aspect of the whole experience. We love talking and having a laugh with Kylie and we are all very comfortable with each other. It also allows us to continue enjoying the dishes that we grew up with and love" said Tom.

CARER SERVICES

CARER SUPPORT



Support for our Carers in a social, friendly and welcoming environment where participants can freely share experiences and learn from other carers.

COFFEE & CHAT



Provides an opportunity for our carers to mingle with likewise people in a supportive environment. A chance to develop friendships and enjoy being out in the local community.

LIVING WITH DEMENTIA

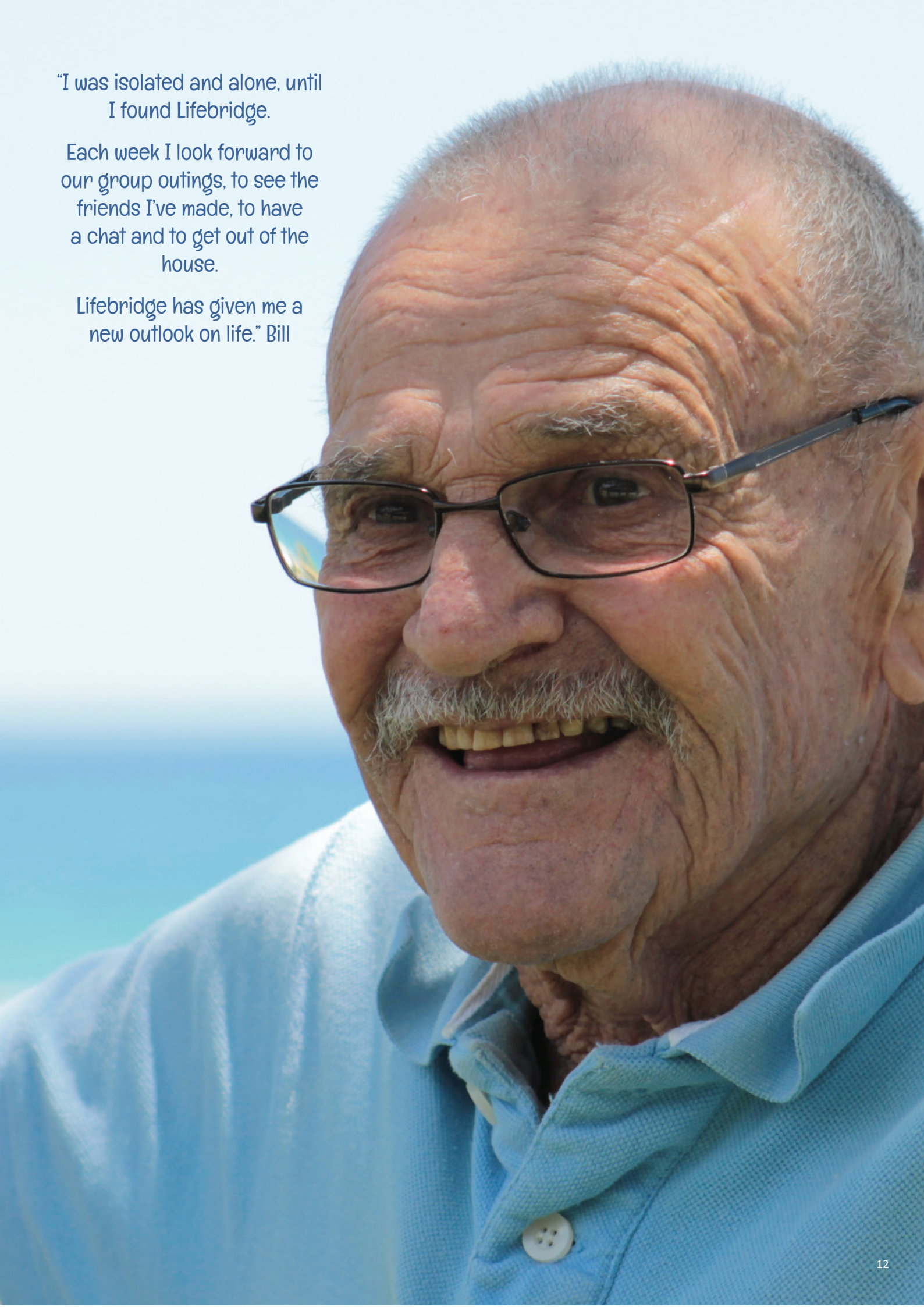


Designed for people living with early onset dementia. An opportunity to share experiences in a safe environment as well as exploring ways of managing now and into the future.

"I was isolated and alone, until
I found Lifebridge.

Each week I look forward to
our group outings, to see the
friends I've made, to have
a chat and to get out of the
house.

Lifebridge has given me a
new outlook on life." Bill



DISABILITY SERVICES REPORT

Lifefridge Australia officially became a registered provider of NDIS supports on March 15, 2017 which meant that Disability Services focused on supporting our customers as they transitioned to the NDIS.

Part of this transition was the move to community based Hubs and in doing so placed Lifefridge in a much better position to assist our customers to achieve greater independence, increased community involvement, employment opportunities, improved wellbeing and a chance to achieve their goals. Already, we are witnessing evidence of this positive shift at each of our Lifefridge Hubs.

Our Murwillumbah Art Hub, which was established in February 2018 has provided our artists with a space to showcase their artworks for sale to the general public and the response has been overwhelming.

They have participated in the hugely successful Murwillumbah Art Trail, won best float in the "Cooly Rocks On"™ Street Parade for the second year running and all their 17 entries into the Challenge Art Competition were chosen as finalist. Our customers are thriving in their new space and are continuing to expand their involvement in the community.

The Chinderah Hub, which utilizes the Scout Hall at Chinderah and was our first Lifefridge Hub and is home to our Craft, Textiles and DIY groups which provide our customers with the opportunity to achieve greater independence through learning new skills such as creating hand-made home-ware, furniture restoration, car detailing, small repair jobs, sewing, gardening and home maintenance.

Our Tinker Shed group have also been undertaking paid restoration work, which provides potential employment opportunities for participants as well.

The Tweed Heads Hub, which is located within the Seagulls Club, has seen our customers take full advantage of becoming Seagulls members and proudly showing off their personalised photo membership cards.

For many of our customers a pension card has been the only thing their purse or wallet contains so this really shows that this new model promotes integration and the opportunity for our customers to belong and feel welcome in their local community.

Us the Band were also in hot demand, even taking performances on the road to the Apple and Grape Festival in Stanthorpe. Their performance was so popular that they have been invited back to perform again at the next Festival in 2020.

We changed the name of the Children's Respite House to Pottsville House as a reflection of the new opportunities for short-term overnight stays for all ages.

The Pottsville House, which has a fully accessible kitchen, is also used for independent living skills training.

Our Coral Fern Accommodation House is currently at capacity with all residents happily settled in and enjoying their purpose-built home.

In May 2018, Lifefridge attained NDIS provider registration in Queensland which means that we are now in a position to offer our services to NDIS customers in QLD.



Once again
Lifebridge won the
title of 'best float'
in the Cooly Rocks
On™ Street Parade.

Cooly Rocks On™ Parade

In a coordinated effort, over 40 customers from our Chinderah, Tweed and Murwillumbah Hubs came together to play their role in the Cooly Rocks On™ Street Parade. They all worked together to deliver a winning performance that brought the float to life and captivated the crowd's attention.

The award-winning design by the Murwillumbah Visual Arts group, was the product of months of hard work and preparation by customers and staff who invested over 400 hours into the planning, design and execution.

"The enjoyment gained, not to mention the recognition for all their hard work, is what makes an experience like this so worthwhile. It proves that when we set a goal, and we focus on it, we can achieve anything." said Bronwyn Mitchell, CEO.

Experiences like these are what the NDIS is all about. Participants develop capacity and they increase their involvement in the community and in mainstream events.

It was their moment in the spotlight and it was so fantastic that they were rewarded at the end of it all.

DISABILITY SERVICES HUBS

MURWILLUMBAH



Home to our Art, Craft and Photography groups, the Murwillumbah hub is a unique space in which participants can exhibit and sell their works.

CHINDERAH



Utilising the Chinderah Scout Hall, participants have the opportunity to explore a range of activities that develop social and lifestyle skills.

TWEED HEADS- Seagulls



Our Tweed Hub, which is located within the Seagulls Club, is focused on developing the skill-sets of participants to increase their independence.



"The raw honesty of these artists was inspiring, it was my favourite exhibition so far."



LIFEBRIDGE ACCOMMODATION HUBS

Murwillumbah Art Trail

The Murwillumbah Art Hub was the talk of the town during the Murwillumbah Art Trail (MAT18), with over 690 people visiting the gallery and over \$2,500 worth of works sold during the event.

Revolving around the theme of 'Moving On', in deference to those affected by the devastating 2017 floods, MAT18 was a ten-day contemporary, diverse and interactive arts festival celebrating art in all its forms with 90 artists exhibiting in over 33 pop up galleries. Murwillumbah became the canvas and the context, embracing painting, performance, sculpture, film, dance, street celebrations, food, wine and much more.

No longer hidden away in the back streets, the Visual Arts Group, through community events such as MAT18, have the opportunity to shine as artists, to show the community that anything is possible.

On the back of the exposure at MAT18 the Art Hub received five private commissions for art works and sales are steadily rising each week.

POTTSVILLE HOUSE

Located in the picturesque coastal village of Pottsville, this purpose built five bedroom short-term accommodation house is very much a home away from home.



CORAL FERN HOUSE

Located in the countryside village of Murwillumbah, this purpose built facility is a permanent home for several of our customers who have happily settled into the local community.





"The Giving Back group is excellent and is all about spending quality time with the homeless in the park.

It is a good thing because I am being helpful and caring and it is a good feeling."
Robert.

PEOPLE AND CULTURE REPORT

At 1 July 2017, Lifebridge employed 172 staff members across all categories of full time, part time, contract and casual staff. At this time our staff members were supported by 49 volunteers across Disability, Aged Care and Business Services.

During the 2017/18 year, significant restructuring and change management activities were undertaken by the People and Culture Team in response to the transition to the NDIS and packaged care environments.

Significant workforce planning was completed to realign over-award payments and conditions, including several allowances, to the Social, Community, Home Care and Disability Services Award provisions which brought Lifebridge in line with the NDIS, Disability and Aged Care sectors.

Supporting the roll-out of the new Customer Management System- VisiCase, the People and Culture Team developed and facilitated VisiCase User Training to approximately 70 Disability Support Workers prior to go-live in April 2018.

Training included use of mobile devices, accessing and utilising cloud based applications to support the transition to a more mobile and remote workforce.

The most anticipated and significant change management program during the 2017/18 year was the transition of Disability & Aged Care Services to a Hub based self organising team model of service delivery.

Staff have been remarkable in their positive attitude and enthusiastic adoption of the new service model which provides for greater accountability and responsibility.

There is a renewed focus on, and involvement by, the customer in decision

making contributing to the achievement of choices and goals in the communities in which they live.

The closure of Caloola, Tweed Heads opened opportunities at Seagulls, Murwillumbah, Chinderah and an expansion of activities for the Pottsville and Coral Fern Houses.

Supporting all the above change management and workforce planning activities and initiatives the People and Culture Team also provided:

- Regular staff communications and consultation.
- Training and development including induction and safe work practices for new staff.
- Monitoring and scheduling of mandatory competencies.
- Updating of human resources related policies, procedures and business processes.
- Performance management.
- Employee and industrial relations advice and support to Team Leaders and Managers.
- Staff and volunteer recruitment activities.
- Coordination of traineeships and work placement activities.
- Statutory and business related reporting,
- Work, health and safety leadership,
- Return to work coordination along with HR processes and systems maintenance.



We are exceptionally privileged to have a group of passionate, dedicated and hard-working volunteers who devote their time to help us deliver quality services to our customers.

Lifefridge would not be able to continue providing the services and supports without their help, skills, support and expertise.

Today, we have over 40 volunteers at Lifefridge who all perform a variety of roles including:

- Administration
- Gardening
- Group support work
- Social support
- Kitchen support

These roles are critical in assisting us to deliver service, but it's the value our volunteers bring to the lives of our customers that makes all the difference.

Each of our volunteers brings with them something special - a unique personality, individual experience, different interests, passion and commitment.

Over the course of the 2017-2018 financial year there have been numerous highlights and achievements for our volunteers including a Volunteer Thank You Day, which was held on Monday December 4, 2017 at the Chinderah Tavern.

This was a chance for us to celebrate the efforts of our volunteers and recognise the contribution of volunteers from across the whole organisation.

Each of our volunteers was presented with a certificate of service. It was a great opportunity to share stories and take time to say thank you for all their hard work throughout the year.

The support and time offered to Lifefridge and our customers is instrumental to our success and we are incredibly grateful to have such a dedicated volunteer team that helps us to achieve our purpose of Support, Inclusion and Independence for our customers.

HIGH LIGHTS

2017

JULY

Lifefridge officially commenced it's operations under the National Disability Insurance Scheme.

AUGUST

Aged Care Services held free Home Care Package Information Sessions.

Lifefridge customer, Nathan Johnson once again hosts the Night of Abilities event, now in it's third year, and raised over \$4,000 for Kids in Need.

Staff attended Dementia Essentials Training, at which they gained valuable skills about understanding behaviours in people living with dementia.



SEPTEMBER

The Creative Arts Programs showcased their creations at the Murwillumbah Library with several artists selling their works.

2018



JANUARY

Our newly refurbished Kingscliff administration centre reached completion and already is proving its practicality.



FEBRUARY

Our Murwillumbah Art Hub officially opened it's doors, and our artists, at long last, have a beautiful gallery in which they can showcase their artworks, many of which have been sold.



MARCH

Us the Band performed at the Apple and Grape Festival in Stanthorpe.

Our Coolangatta office was officially opened and is now home to our Customer Service Team.



OCTOBER

As a move towards community integration, we expanded the hours of the Chinderah Scout Hall to use it as a Lifebridge HUB which has proven very successful.

All of our 17 entries into the Challenge Art Competition were chosen as finalist and Jason Williams won runner up and Rebekah Sweetnam won an encouragement award.

As part of National Carers Week, we held a delicious high-tea in appreciation of the carers in our community.



NOVEMBER

We were extremely honoured to be part of Tweed Shire's first Festival of Belonging, which was held as part of Social Inclusion Week.

We commenced renovations to our Kingscliff administration centre to support the increased mobility of our workforce.

DECEMBER

Our Volunteer Thank You Day was a chance for us to celebrate the efforts of our amazing volunteers.

Full ICT renewal and deployment of mobile devices



APRIL

Our Move to the Groove Promotional Video was officially launched.

Disability Services transition to Visicase, our new Customer Management system.

Our new Tweed Heads Hub situated within Seagulls Club officially opened.

Our Caloola site is officially closed and all services previously at Caloola start operating from our Lifebridge Hubs at Chinderah, Seagulls and Murwillumbah.



MAY

Our Murwillumbah Hub was a stand out feature in the Murwillumbah Art Trail with over \$2,500 worth of works sold during the event.

Lifebridge attained NDIS provider registration in Queensland.



JUNE

Lifebridge once again won "Best Float" at the Cooly Rocks On Street Parade.

DIRECTORS' DECLARATION

In accordance with a resolution of the directors of Lifebridge Australia Limited, the directors of the company declare that:

1. The financial statements and notes, as set out on pages 8 to 27, are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and:
 - a. comply with Australian Accounting Standards - Reduced Disclosure Requirements; and
 - b. give a true and fair view of the financial position of the company as at 30 June 2018 and of its performance for the year ended on that date.

In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is signed in accordance with subs 60.15(2) of the *Australian Charities and Not-for-profits Commission Regulation 2013*.



Milena Morrow

Dated this 24th day of October 2018

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LIFEBRIDGE AUSTRALIA LIMITED

Report on the Financial Report

We have audited the accompanying financial report of Lifebridge Australia Limited (the company), which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

In our opinion, the accompanying financial report of Lifebridge Australia Limited has been prepared in accordance with Div 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- (i) giving a true and fair view of the registered entity's financial position as at 30 June 2018 and of its financial performance for the year then ended; and
- (ii) complying with Australian Accounting Standards - Reduced Disclosure Requirements and the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the registered entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material Uncertainty Related to Going Concern

We draw attention to Note 18 in the financial report, which indicates that the Company incurred a net loss of \$1,233,014 during the year ended 30 June 2018 and a cash deficit from operations of \$1,511,552. As stated in Note 18, these events or conditions, along with other matters as set forth in Note 18, indicate that a material uncertainty exists that may cast significant doubt on the Company's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

Information Other than the Financial Report and Auditor's Report Thereon

The directors are responsible for the other information. The other information comprises the information included in the registered entity's annual report for the year ended 30 June 2018, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors for the Financial Report

The directors of the registered entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the registered entity's ability to continue as a going concern,

disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Name of Firm: GRANT & BRADY

Name of Partner: PETER R. GRANT
Date: 24/10/2018
Address: 107 Murwillumbah Street MURWILLUMBAH
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